Local Government Pension Scheme – Bedfordshire Pension Fund

**Form** **AUL2**: Notice of employee returning from authorised unpaid leave

Please send this form to Bedfordshire Pension Fund following the end of the unpaid leave period.

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| **LGPS Member Details** |
| **Name** |  |
| **Payroll Number** |  |
| **National Insurance Number** |  |
| **Job Title** |  |
| **Date Authorised Unpaid Leave Started** |  |
| **Date Authorised Unpaid Leave Ended** |  |
|  |  |
| **Has the employee elected to pay APCs for the unpaid period?** | Please tick |
| Yes | No |
|  |  |  |
| **If yes, has a copy of the APC calculation sheet been attached?** | Please tick |
| Yes | No |
|  |  |  |
| **Have APC deductions been set up by payroll?** | Please tick |
| Yes | No |
|  |
| **If APC deductions have been set up, date of first deduction** |  |

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| **This form has been completed on behalf of the employer by:**  |
| **Name** |  |
| **Contact Number** |  |
| **Signature**  |  |
| **Date** |  |