Local Government Pension Scheme – Bedfordshire Pension Fund

**Form** **AUL2**: Notice of employee returning from authorised unpaid leave

Please send this form to Bedfordshire Pension Fund following the end of the unpaid leave period.

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| **LGPS Member Details** | | | | |
| **Name** |  | | | |
| **Payroll Number** |  | | | |
| **National Insurance Number** |  | | | |
| **Job Title** |  | | | |
| **Date Authorised Unpaid Leave Started** |  | | | |
| **Date Authorised Unpaid Leave Ended** |  | | | |
|  |  | | | |
| **Has the employee elected to pay APCs for the unpaid period?** | | Please tick | | |
| Yes | | No |
|  | |  | |  |
| **If yes, has a copy of the APC calculation sheet been attached?** | | Please tick | | |
| Yes | | No |
|  | |  | |  |
| **Have APC deductions been set up by payroll?** | | Please tick | | |
| Yes | | No |
|  | | | | |
| **If APC deductions have been set up, date of first deduction** | | |  | |

|  |  |
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| **This form has been completed on behalf of the employer by:** | |
| **Name** |  |
| **Contact Number** |  |
| **Signature** |  |
| **Date** |  |